

MONTEREY  PACIFIC
Applied Agricultural Technologies

Job Title: Controller

Exempt

Department: Accounting

Job Summary:

Accountable for the accounting operations of the company, to include the production of periodic financial reports, maintenance of accounting records, and a comprehensive set of controls and budgets designed to mitigate risk, enhance the accuracy of the company's reported financial result, and ensure that reported results comply with Generally Accepted Accounting Principles.

Essential Functions:

The Controller will report to the President and Chief Financial Officer with the following responsibilities:

1. Safeguard assets and ensure accurate and timely recording of all transactions by implementing disciplines of internal audits, controls, and checks across all departments.
2. Manage the accuracy and productivity of day-to-day activities of accounts payable, cash disbursements, invoicing/billing, customer credits and collections, inventory and fixed asset records, general and entity accounting, cost accounting operation.
3. Develop, improve and issue timely monthly financial records to CFO.
4. Assure financial plans are consistent with organizational goals.
5. Provide financial analysis tools to evaluate company ventures or special projects, capital expenditures, products costing when necessary
6. Work closely with CFO in the development and economic evaluation of accounting components
7. Interface with outside audit firms, banks, liability insurance agents, credit card companies and collection agencies.
8. Carry out supervisory responsibilities in accordance with the company policies and applicable laws. Responsibilities include interviewing, hiring, planning, assigning and directing work rewarding, disciplining employees, performance reviews, and addressing complaints and resolving problems.
9. Ensure compliance with GAAP and local, state, and federal government reporting requirements and tax filings.
10. Maintain a safe and secure working environment
11. Perform other duties as assigned

Knowledge, Skill, and Experience:

Possess excellent verbal and written communication skills to gather and convey information effectively. Attention to detail and high level of accuracy. Ability to efficiently plan, organize and delegate responsibilities for business efficiency. Experience: Business Accounting Degree or equivalent to 5 years of equivalent accounting business experience with supervisory. Knowledge of agriculture business and business management principles.

Compensation/Salary: DOE \$150,000. - \$170,000.

Benefits: Competitive Salary (DOE) / Company vehicle for work and commuting contingent of an insurable driving record. / 401k, Medical, Dental, Vision, and Life Insurance / Holiday, Vacation and PTO.

Send resume to: silia@montereypacific.com